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| Maria Amparo N. Somoza  98 Flores Avenue, Looc, Dumaguete City, Negros Oriental, Philippines  #09363205486|maeamsomoza6@gmail.com | |
| Objective | To obtain an internship to enhance my skills in the field of customer service. |
| Education | **Bachelor of Arts,** Expected Graduation – March 2021  Negros Oriental State University – Negros Oriental, Philippines  **BSED, Major in English**  Foundation University Foundation University - Negros Oriental, Philippines |
| Qualifications Summary | |
| * Ability to write and proofread various types of documents. * Ability to settle in a working environment as per required. * Excellent communication skills. | |
| Computer Skills | |
| * Experience with with PC. * Proficient in Microsoft office and Internet handling. | |
| Pre-Professional Experience | |
| **Leadership Experience** | |
| * Have worked as volunteer in a community event in Dumaguete. * Have led group discussions on various social issues i.e. teen pregnancy, abortion, etc. * Been in a BPO industry for a year. | |
| **Organizational Experience** | |
| * Planned and scheduled siblings’ responsibilities when parents were working. | |

**Personal Data**

**Name:** Maria Amparo N. Somoza

**Address:** 98, Flores Avenue Looc, Dumaguete City

**Contact #:** 09363205486

**Email Address:** maeamsomoza6@gmail.com

**Birthdate:** October 12, 1998

**Place of Birth:** Dumaguete City

**Education:** Studied at Foundation University, Bachelor of Secondary Education, Major in English

Transferred to Negros Oriental State University, Bachelor of Arts

**Specifications:** Has excellent communication skills

Fast learner

Do well on desired task

Friendly

Approachable

Hard-working